

STUDENT VISA CHECKLIST

ACADEMIC YEAR 2023/24

Important information:

- Students enrolling to a university course (Laurea, Laurea Magistrale or corsi accademici AFAM) <u>must</u> apply for a visa by <u>30 November 2023</u>, even if they are attending classes online.
- Within eight working days from the arrival in Italy, students must apply for a Permit of Stay ("Permesso di soggiorno") by sending the specific form to the relevant Police Headquarter ("Questura"). The form must be filed through authorized Post Offices (Sportello Amico), using the specific set available in those post offices.

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1	Application form duly completed and signed.	
2	One passport size color photo, white background, maximum 6 months old (see specifications);	
3	A valid passport (and a copy) satisfying the following criteria: o its validity must be at least three months longer then the visa requested; it must contain at least two blank pages; it must have been issued within the previous 10 years; it must hold a valid UAE visa.	
4	Copy of a valid UAE Residence Visa.	
5	Previous Schengen, USA, or UK visa copy;	
6	Provisional admission letter confirming the pre-enrollment released by the UNIVERSITALY portal, or enrolment letter if pre-enrolment is not required;	
7	Declaration of Value (or Statement of Comparability released by <u>CIMEA</u>) if required by the University or AFAM Institution;	
8	Original and a copy of the final academic qualification duly legalized by Ministry of Education (Es. KHDA), MOFA and translated in to Italian by a recognized legal translator (for a list of translators click here). If the Diploma or the University degree was released abroad, the same must be legalized by the Authorities and the Italian Embassy/Consulate of the Country where the document was issued. (Ex: A Diploma released by an international school in Dubai following the Indian CV, must be legalized by the Italian Embassy/Consulate in India).	
9	Proof of adequate knowledge of the language in which the course is taught (i.e. IELTS certificate released in the last 2 years);	
10	Proof of sufficient means of subsistence. A minimum of € 467,65 for each month of the academic year (€ 6.079,45 per year) is required. In order to comply the applicant must provide the following: □ Last 3 months bank statements of a personal or parents' account in the UAE; □ NOC from parents stating their commitment to financially support the student (together with a copy of passport and UAE visa of the sponsoring parent). In addition to the bank statements, the applicant can also provide the following documents: □ Last 3 months statements of a personal or parents' international credit card; □ Evidence of other personal financial resources in the UAE, if any; Note: Online bank statements or copies will be accepted only with original bank stamp. Only mother and father financial support will be deemed valid.	
11	Proof of the availability of the financial means needed for repatriation (in addition to point 10).	



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12	An international student insurance policy covering the entire stay with <u>full and unlimited coverage for hospitalization</u> during the entire stay. Detailed table of benefit must be provided. Only individual policies will be considered, no family, group or company policies are accepted. If the University is providing a Medical Insurance, applicant must then provide a medical insurance limited to the first month.	
13	Proof of a suitable accommodation in Italy (Campus accommodation, rental agreement or a confirmed hotel booking of at least 30 days). In case of an accommodation in a private house, the owner must provide the Declaration of Hospitality Form (<i>click here</i>) duly signed in front of a notary public.	
14	Copy of a confirmed flight reservation.	
15	 If the student is a minor, parents must appoint a custodian in Italy. In order to do so, parents must provide the following documents: A declaration released in front of a notary public in the UAE, mentioning full details of the person to be appointed as custodian. The person must be legally resident in Italy. The declaration must be legalized by MOFA and then translated in Italian by a Legal Translator (for a list of translators click here). A declaration of the custodian in Italy in which he clearly agrees to be appointed. The signature of the custodian must be legalized by an Authority in Italy (i.e.: Comune or Prefettura). A copy of an ID of the custodian must also be provided. 	

I understand that an application without a complete set of documents may result in the refusal of my visa application. The submission of a complete file does not guarantee the issuance of a visa. The passport will not be returned until the final decision on the visa is adopted. The Consulate General reserves the right to ask for a Personal Interview or any additional documents.

I also declare that I have read the information on the protection of personal data concerning the issue of visas pursuant to the General Data Protection Regulation (EU) 2016/679 available on the website http://vistoperitalia.esteri.it

lalso understand that if a visa is granted, within eight working days of entry into Italy students must apply for the permit of stay ("Permesso di soggiorno") to the relevant Police Headquarter ("Questura"). The application must be filed through authorized Post Offices (Sportello Amico), using the relevant kit available in those post offices. Following to that, the student will receive an invitation letter with details of the appointment scheduled by the Police Headquarters. The day of the appointment 2 pictures will be required.

Date	Signature
Official use only	