



**IMPORTANT:** The application **must be submitted at least 15 days before the intended travel date**. Failing to do so will result in the application to be returned. Submission of an incomplete application will result in a visa refusal. **If traveling with a "Covid tested" flights no quarantine upon arrival is needed.**

1	<input type="checkbox"/>	<a href="#">Application form</a> duly completed and signed.
2	<input type="checkbox"/>	One passport size color photo, white background, maximum 6 months old ( <a href="#">see specifications</a> );
3	<input type="checkbox"/>	A valid passport (and a copy) satisfying the following criteria: <ul style="list-style-type: none"><li>○ its validity must be at least three months longer than the visa requested;</li><li>○ it must contain at least two blank pages;</li><li>○ it must have been issued within the previous 10 years;</li><li>○ it must hold a valid UAE visa.</li></ul> Damaged passports will not be accepted.
4	<input type="checkbox"/>	Copy of UAE Residence Visa valid at least 90 days from the intended return date.
5	<input type="checkbox"/>	Previous Schengen, USA, or UK visa copy.
6	<input type="checkbox"/>	No Objection Certificate from local sponsor/employer mentioning: <ul style="list-style-type: none"><li>○ Name and designation of the applicant;</li><li>○ Start of employment date;</li><li>○ Applicant's monthly salary;</li><li>○ Purpose of the business trip, name and address of the company to be visited;</li><li>○ Exact duration of business trip;</li><li>○ Information on who will cover the trip expenses (UAE Company of Italian Company);</li><li>○ Assurances that the applicant will return to the UAE after expiry of the visa;</li><li>○ Name and designation of the managerial signatory;</li><li>○ Direct phone number and e-mail of the signatory;</li><li>○ Provide copy of passport and UAE visa of the signatory.</li></ul> The owner of a company would require a letter as well. Applicant cannot sign the letter themselves.
7	<input type="checkbox"/>	Employment Labor Contract / agreement. For owners, trade license must clearly report their name.
8	<input type="checkbox"/>	Copy of a valid trade license.
9	<input type="checkbox"/>	Verifiable evidence of sufficient means of subsistence during intended stay: <ul style="list-style-type: none"><li>○ Last 3 months pay slips;</li><li>○ Last 3 months bank statements (foreign bank accounts will not be considered);</li><li>○ A valid international credit card accompanied by the relevant last 3 months card statements;</li><li>○ Any other document that might help evaluate your financial situation in the UAE (i.e. other bank accounts, personal properties, investments, etc...).</li></ul> <b>Bank Statement should be on a bank letterhead. Photocopies or online statements must bear the original bank stamp.</b>
10	<input type="checkbox"/>	Documents proving the existence of a business relation with the company in Italy such as (but not limited to) recent invoices or commercial agreements. General statements such as "business purposes" or "start a business relation" will not be accepted.
11	<input type="checkbox"/>	<a href="#">Invitation letter from the Italian Company in "Format C"</a> with copy of an ID/Passport of the signatory bearing the signature. The letter of invitation must mention: <ul style="list-style-type: none"><li>● Clear and detailed information about the purpose of the trip (general statement as i.e. "to start a business relation" will not be accepted);</li></ul>



	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Exact duration of the business trip (Please note that based on Italian laws concerning Covid-19, only business trips below 120 hours will not require mandatory quarantine upon arrival in Italy. When the stay is over 120 hours, mandatory 5 days quarantine will apply);</li> <li>Information on who will cover the expenses;</li> <li>Clear and detailed information explaining the need to meet in person during the Covid-19 pandemic;</li> <li>Commitment of the Italian Company to fulfil at any moment the emergency Covid-19 measures in place.</li> </ul>
12	<input type="checkbox"/>	Copy of "Visura Camerale" of the Italian company issued in the last 6 months.
13	<input type="checkbox"/>	An international medical insurance covering the entire stay with a minimum of 30.000 € coverage and full and unlimited coverage for hospitalization. Emergency repatriation flight as well as repatriation of mortal remains must be included. Detailed table of benefit must be provided.
14	<input type="checkbox"/>	Confirmed hotel booking.
15	<input type="checkbox"/>	Flight ticket reservation. If traveling with a "Covid tested" flight no quarantine upon arrival is needed. For more information on "Covid-tested" flights please refer to the airline.
<p><b>IMPORTANT COVID UPDATE:</b> Before traveling to Italy, we strongly advise you to install the Italian Covid app "Immuni", available at the following link: <a href="https://www.immuni.italia.it/">https://www.immuni.italia.it/</a>.</p>		

I understand that an application without a complete set of documents may result in the refusal of my visa application. The submission of a complete file does not guarantee the issuance of a visa. The passport will not be returned until the final decision on the visa is adopted. The Consulate General reserves the right to ask for a Personal Interview or any additional documents.

I also declare that I have read the information on the protection of personal data concerning the issue of visas pursuant to the General Data Protection Regulation (EU) 2016/679 available on the website <http://vistoperitalia.esteri.it>.

Date	Signature

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