



The application must be submitted at least 15 days before the intended travel date. Failing to do so will result in the application to be returned.

1	<input type="checkbox"/>	Application form duly completed and signed.
2	<input type="checkbox"/>	One passport size color photo, white background, maximum 6 months old (see specifications);
3	<input type="checkbox"/>	A valid passport (and a copy) satisfying the following criteria: <ul style="list-style-type: none">○ its validity must be at least three months longer than the visa requested;○ it must contain at least two blank pages;○ it must have been issued within the previous 10 years;○ it must hold a valid UAE visa. Damaged passports will not be accepted.
4	<input type="checkbox"/>	Copy of UAE Residence Visa valid at least 90 days from the intended return date.
5	<input type="checkbox"/>	Previous Schengen, USA, or UK visa copy.
6	<input type="checkbox"/>	No Objection Certificate from local sponsor/employer mentioning: <ul style="list-style-type: none">○ Name and designation of the applicant;○ Start of employment date;○ Applicant's monthly salary;○ Purpose of the business trip, name and address of the company to be visited;○ Exact duration of business trip;○ Information on who will cover the trip expenses (UAE Company of Italian Company);○ Assurances that the applicant will return to the UAE after expiry of the visa;○ Name and designation of the managerial signatory;○ Direct phone number and e-mail of the signatory;○ Provide copy of passport and UAE visa of the signatory. The owner of a company would require a letter as well. Applicant cannot sign the letter themselves.
7	<input type="checkbox"/>	Employment Labor Contract / agreement. For owners, trade license must clearly report their name.
8	<input type="checkbox"/>	Copy of a valid trade license.
9	<input type="checkbox"/>	Verifiable evidence of sufficient means of subsistence during intended stay: <ul style="list-style-type: none">○ Last 3 months pay slips;○ Last 3 months bank statements (foreign bank accounts will not be considered);○ A valid international credit card accompanied by the relevant last 3 months card statements;○ Any other document that might help evaluate your financial situation in the UAE (i.e. other bank accounts, personal properties, investments, etc...). Bank Statement should be on a bank letterhead. Photocopies or online statements must bear the original bank stamp.
10	<input type="checkbox"/>	Documents proving the existence of a business relation with the company in Italy such as (but not limited to) recent invoices or commercial agreements. General statements such as "business purposes" or "start a business relation" will not be accepted.
11	<input type="checkbox"/>	Invitation letter from the Italian Company in "Format C" with copy of an ID/Passport of the signatory bearing the signature. The letter of invitation must mention: <ul style="list-style-type: none">● Clear and detailed information about the purpose of the trip (general statement as i.e. "to start a business relation" will not be accepted);



		<ul style="list-style-type: none"> Exact duration of the business trip (Please note that based on Italian laws concerning Covid-19, only business trips below 120 hours will not require mandatory quarantine upon arrival in Italy. When the stay is over 120 hours, mandatory 14 days quarantine will apply); Information on who will cover the expenses; Clear and detailed information explaining the need to meet in person during the Covid-19 pandemic; Commitment of the Italian Company to fulfil at any moment the emergency Covid-19 measures in place.
12	<input type="checkbox"/>	Copy of "Visura Camerale" of the Italian company issued in the last 6 months.
10	<input type="checkbox"/>	An international medical insurance covering the entire stay with a minimum of 30.000 € coverage and full and unlimited coverage for hospitalization. Emergency repatriation flight as well as repatriation of mortal remains must be included. Detailed table of benefit must be provided.
11	<input type="checkbox"/>	Confirmed hotel booking.
12	<input type="checkbox"/>	Confirmed direct flight booking. During the Pandemic we strongly advise the applicant to book a direct flight in order to avoid any problems due to the possible implementation of additional access restrictions in the transiting Countries.
13	<input type="checkbox"/>	Return permit released by the General Directorate of Residency and Foreigners Affairs (GDRFA) for Dubai residents or File validity released by the Federal Authority for Identity and Citizenship (ICA) for the remaining Emirates.

IMPORTANT COVID UPDATE: Before traveling to Italy, we strongly advise you to install the Italian Covid app "Immuni", available at the following link: <https://www.immuni.italia.it/>.

I understand that an application without a complete set of documents may result in the refusal of my visa application. The submission of a complete file does not guarantee the issuance of a visa. The passport will not be returned until the final decision on the visa is adopted. The Consulate General reserves the right to ask for a Personal Interview or any additional documents.

I also declare that I have read the information on the protection of personal data concerning the issue of visas pursuant to the General Data Protection Regulation (EU) 2016/679 available on the website <http://vistoperitalia.esteri.it>.

Date	Signature

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